



Transferring community balance_part3: workshop reflections

NH areas: What areas of the Neighborhood's Houses functioning should be self-assessed? (graph with proposed areas).

The proposed areas:

1. **IMPACT RANGE** - the space of the house itself, but also its surroundings, garden, courtyard, in front of the house, area around the building, going outside the building frame, backyard workshops, working on the street, going outside, more broadly on the whole district, activities in other districts in cooperation.
2. **INSTITUTIONAL RESOURCES** - building, rooms, equipment, large and small equipment, tents, tables, benches, chairs, plates, dishes, everything that promotes activity and enables various activities.
3. **ADDRESSEES - RECIPIENTS OF ACTIVITIES** - by type, quantity, intergenerational, immigrants, accessibility for various groups, equality rules, adaptation to the elderly, the disabled (from 2021, the law imposes an obligation to consider accessibility in activities financed from public funds, it will be necessary to use).

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ISSUES TO BE ASSESSED IN THE AREAS: What to ask in the areas? What is interesting for you? /

What elements should be assessed in particular areas?

Area	Issues / Questions
Administration	<ol style="list-style-type: none">1. Are there annual plans / reports?2. What are the administrative barriers that prevent / hinder the implementation of the mission and the needs of residents?3. How is DS maintained, is there a permanent grant?4. How are resources managed?5. What are the obstacles to administration?6. Do we have a separate employee for administrative tasks?7. Are we an inspiration for other neighborhood houses / clubs?8. Do we operate in a professional and continuous manner?9. Links with the lead organization - autonomy ver. cohesion
Team	<ol style="list-style-type: none">1. Team qualifications2. Bank of teachers conducting classes - lists of specialists3. Volunteer Center4. Do you use volunteers to help you carry out your activities?5. Are the activities of DS. are also based on non-financial exchange of competences?6. Does DS support the competences of its staff?7. What non-financial forms do you use to motivate and regenerate your team?8. Who supports the team?9. Does the team have a common mission and does it understand it alike?10. Does the team change often?11. Are the causes of the team fluctuations known and analyzed?12. Is the team selected by needs, people have ideas, solutions to the problem, vision?13. Does the team have a real impact on DS activities?14. Does the team develop, increase its competences, participate in training, expand its knowledge, etc.15. What are the roles in the team?16. Do the roles assigned to the team need to be changed?17. What goals resulting from a long-term action strategy do new people need in the team?18. Do we even feel like a band? (solidarity, cooperation, common values)19. Do we have common goals or does everyone work "for himself"?20. How to motivate the team - non-financial factors?21. Volunteering22. People who cooperate constantly, cyclically - how to "bind" them, motivate them to permanent cooperation
Strategy	<ol style="list-style-type: none">1. What are we for?2. How can we support the development of the local community?3. What do we want to achieve, what results?4. Are we creating a partnership for DSS?5. Do we verify our sub-goals?6. Do we modify goals and strategic assumptions?7. Openness to the needs of the local community8. Do we implement strategic planning with the participation of the DS team?9. With whom do we create the DS strategy?



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	<ol style="list-style-type: none"> How do we identify the recipients of our strategy? What am I acting for? - mission What did I change? What kind of social change have I caused? Do we have a strategy at all? How to explain that a long-term strategy is necessary? - the team - how was it built - was there team work, involving the residents over the strategy? To what extent are our actions taken now consistent with the strategy? Do we have a strategy at all, are we updating it, etc. Is DS. has a clearly defined system of action / mission values and to what extent is it consistent with them? Neutrality, impartiality ver. social commitment
Financing	<ol style="list-style-type: none"> To what extent do we use external financing sources? Do we participate in projects? What area of activities of DS. requires the highest co-financing? Can I include elements of the social economy in some areas? DS financing. according to cost estimate or wake up? Are you looking for additional funding opportunities locally? Are the team members competent to obtain various sources of financing and support? Do we have sufficient funds for the activities of the neighborhood house? Do the residents participate in covering / acquiring resources for the activity?
Offer	<ol style="list-style-type: none"> Diversity of the offer Consistency with the needs Quantity To what extent was the offer desired by the participants and how many people benefited from it? Who is the main recipient of the offer? Who can be excluded - does not receive information -? What to change in the offer? Is the offer subject to audience assessment? To what extent are the activities inclusive to all people? Is the offer extended and diversified? Are we open to new recipients? Is targeted at different age groups. Do we experiment. We learn from mistakes Does it respond to the needs identified in the diagnosis? How is the structure of inhabitants changing? (class, immigrants) - adequacy of activities to the diverse structure of inhabitants Is the information about the activities adjusted to different groups of residents and potential recipients? Hybrid reality and programming offer?
Communication with the environment	<ol style="list-style-type: none"> Is it adjusted to the participants' abilities? What ways do you use? Who is it reaching? Does it have a specific goal of the message? What percentage of the social group knows the house offer? What communication methods do you use to inform about the offer, events? Is the way of communicating with the environment different? Do you cooperate with other organizations and institutions in the district? To what extent is it a specific cooperation and to what extent is maintaining relations?



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	<ol style="list-style-type: none"> 10. What from the offer of other institutions complements yours, and what is duplication? 11. What resources of other organizations / institutions / groups can we use or share with them? 12. Do we use social media? 13. Do we try to use non-standard forms of promotion, e.g. own newspaper? 14. Do I care about the availability of the message, the diversification of information channels? 15. Do the closest people know what I am doing - do they know that we are? 16. How do the residents perceive our DS. the way we want to be seen? - as e.g. friendly, helpful, empathetic
Working methods	<ol style="list-style-type: none"> 1. What methods of work do you use in DS? 2. do you use the help of experts in the selection of working methods? 3. Do you evaluate your working methods? 4. Do recipients have an influence on the choice of methods and tools of work? 5. How often are they verified and changed? 6. Who decides about the choice of methods? 7. Do you test the effectiveness of your methods, taking into account the interest and motivation of your audience? 8. Can any include / exclude groups being used? 9. 10. Does the team (wisely) use modern project management tools? 11. Is there a work plan (work path) based on the diagnosis? 12. Is the work schedule adjusted to the needs of the team members, eg working hours 8-16, 12-20? 13. Partnership as a work tool? 14. What techniques for involving residents are used, e.g. meetings with residents? 15. Are there intergenerational activities? 16. Do we diagnose the residents' needs and how? 17. What new technologies are used to include residents? 18. Ability to talk, dialogue with various groups
Cooperation with the environment	<ol style="list-style-type: none"> 1. Does it have representation, e.g. appointment of a neighborhood program council? 2. Active partnerships between all DS. 3. Does it implement partner projects? 4. Does it cooperate with how many institutions / entities? 5. What is the scope of this cooperation? 6. Are cooperation goals, are they proactive or initiate it? 7. What actions to encourage entrepreneurs to cooperate? 8. Do you use your partners' (human, material) resources when carrying out tasks? 9. Do local partners use your resources? 10. 11. Do we act alone or enter into partnerships (also with other neighborhood houses). 12. Partnerships - are they necessary in action, and if so, what and how to build them? - how to take care of them? 13. How to adapt your offer to local actors? 14. Where is the gap in the offer and how to fill it, and not produce another similar event? 15. Do we use ideas that have been successful in other environments? 16. If I invite you to a partnership, has my organization been invited as well? <p>Numeric indicator.</p>
DEVELOPMENT OF THE COMMUNITY (EFFECTS OF THE	<ol style="list-style-type: none"> 1. Were we able to reach the target groups we care about - diversity? 2. How many ideas that came from the residents were implemented in the house / neighborhood club?



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ACTIVITY OF THE NC/NH	<ol style="list-style-type: none">3. Do people return to the house / neighborhood club (is a base of regular recipients being built?)4. How many partnerships have been made?5. Number of intergenerational activities?6. The arrival of new people within a year?7. Number of equality measures taken?8. Number of own initiatives of residents?
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These and previous notes and insights will feed into the prototype of the NH self-assessment tool – based on community balance.

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